PLEASE PRINT OR TYPE

LAMAR UNIVERSITY

F3.33

REQUEST FOR USE OF UNIVERSITY

(Exclusive Setzer Student Center, John

Non-University Organization: _____ Date of Event: _____

Name of

use: _____ Hours of

By whom: _____

Special Equipment

Responsible for the use and care of the facilities: _____ Applicant's Telephone #: _____

I agree to be

Sponsor Arrangements: _____ Fire Marshal Arrangements: _____

Fire Marshal Arrangements: _____

Vice President for Finance and Op

Vice of events, the students is

Registered University organizations, r completed a days in advance

Request

must be submitted with the request. The per hour per room charge for the use of a univer

plus, Monday through. If failure to comply will result in

When alcohol beverages are to be served, you are required

Coordinator will confirm that the facility requ

ested is available. The Building Coordinator will retain the white copy

ity requested is at

ox 10001, Plummer Admin. Bldg. Suite 101) for final

Office of the Vice President for Finance and Operations